

**QP CODE: 215011**

**Reg. No:.....**

**Second Year Post Basic B.Sc Nursing Degree Supplementary  
Examinations March 2025**

**Introduction to Nursing Administration  
(2016 Scheme)**

**Time: 3 Hours**

**Total Marks: 75**

- *Answer all questions to the point neatly and legibly • Do not leave any blank pages between answers • Indicate the question number correctly for the answer in the margin space*
- *Answer all parts of a single question together • Leave sufficient space between answers*

**Long Essay: (12)**

1. Define recruitment. Explain the steps of recruitment with a suitable example from the nursing service department. (2+10)

**Short Essays: (2x7=14)**

2. Explain the importance of maintaining a therapeutic environment in the hospital
3. Describe the different tools used for the performance appraisal of staff nurses.

**Short Notes: (5x5=25)**

4. Nursing rounds
5. Inventory control
6. Staff development
7. Organizational communication
8. Delegation

**Answer Briefly: (4x4=16)**

9. Role of nurse in material management
10. Principles of supervision
11. Factors affecting ward management.
12. Importance of maintaining discipline in the hospital

**Differentiate between: (2x4=8)**

13. Job description and Job specification
14. Administration and Management.

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